



# Trinity High School

& S I X T H F O R M C E N T R E

An Independent State Funded Academy

## HOMEWORK POLICY

Also to be read in conjunction with:

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School Policy:

Staff Policy:

Review date:

Approved by Governing Body:

Review date:

Policy Responsibility:

Website

R-drive

Oct 2017

24 April 2018

1 October 2020

Mr T Thomas



## HOMEWORK POLICY

### OBJECTIVES OF THIS POLICY

Homework is any work or activity which students are asked to do outside lesson time either on their own, in an after school session, or with parents or carers.

***Homework should not prevent students from participating in activities after school such as sport, music or clubs of any kind.***

### The purpose of homework

- To encourage students to develop the confidence and self-discipline to work independently, an essential skill for adult life.
- To consolidate and reinforce skills and understanding.
- To extend school learning, for example through additional reading.
- To enable students to devote time to examined coursework or project work.
- To support the home/school relationship.

### Homework should be:

- The responsibility of students to complete, supported by parents/carers.
- Issued in appropriate quantities and completion dates should be clear and reasonable.
- Carefully planned.
- Match the needs and abilities of students.
- Promote opportunities for consolidation and extension.
- Related to current work.
- Not be restricted to certain subject areas. It should reflect the breadth and balance of the curriculum.

### The amount of homework

- Students will be expected to complete approximately 5 hours of homework a week in Year 9
- Students will be expected to complete approximately 7 hours of homework per week in Year 10 and 11.
- Students in Years 12 and 13 are expected to devote up to five hours per week outside lessons to each subject.
- The time devoted to homework should increase as the student progresses through the school.
- Students will be encouraged to manage their time so that they do some homework each evening.
- Where possible and practical teachers will not set homework to be completed for the next day, but will give students at least two days to complete the homework.
- In addition to set homework, students are encouraged, to read as widely as possible around their chosen subjects to broaden their knowledge.

### Types of homework

Homework might include such things as:

1. Writing assignments.
2. Learning assignments.
3. Preparing an oral presentation.
4. Completing online task

5. Reading in preparation for a lesson.
6. Finding out information/researching a project.

***It is important that students should have frequent and increasing opportunities to develop and consolidate their competencies as independent learners.***

### **Organisation of homework**

All students have a Personal Planner which they should carry with them at all times to record their homework. Tutors and parents/carers are asked to check and sign these on a weekly basis.

Teachers will also document homework in epraise. Both students and parents can view homework electronically in epraise and see attached materials where appropriate.

### **Non-completion of homework**

When homework has not been done, in the first instance appropriate action will be taken by the subject teacher setting the homework. This could include a breaktime, lunchtime or an after-school detention. The after-school detention will last no longer than one hour. Any instances of non-completion will be recorded on the behaviour management system. All Faculties will be encouraged to run homework catchup sessions after school.

### **School's responsibilities**

The subject teacher is responsible for setting appropriate homework. Where appropriate, regular marking will be the responsibility of the subject staff.

- ***S/he should check that students are recording details of homework set in their planners.***
- ***S/he should enter the homework into epraise attaching any relevant documents.***

Heads of Faculty are responsible for ensuring that all teachers in their department are setting appropriate homework regularly and that this work is marked.

### **Parents'/Carers' role in homework**

- Parents/carers should support students with their homework but accept that their role will become less important as students become more responsible and independent.
- Parents/carers should try and provide a reasonable place where students can work or encourage them to make use of the school's facilities.
- Parents/carers should encourage students to meet homework deadlines.
- If parents/carers feel that insufficient homework is being set, they should firstly check epraise. Following this they should contact the tutor who will investigate the situation.
- Parents/carers should make it clear to students that they value homework and support the school in explaining how it can help them to progress.
- Parents/carers should encourage students and praise them when homework is completed.

### **Students' responsibilities**

- Students should always carry their Personal Planners with them.
- Students should record that homework has been set even if they have written it in detail in their exercise book or they regularly use the epraise system.
- Students need to accept that deadlines **must** be kept.
- If students are absent, they need to find out what work has been missed on epraise and catch up on it.
- **Being away on the day that homework is set is not an excuse for not doing it.**
- Problems with homework should be resolved before the deadline by contacting the subject teacher. If necessary students should see the member of staff concerned for help.
- Students should take a pride in doing their best.